



P.O. Box 1653, Huntington, WV 25717 • 1002 Third Avenue Huntington, WV 25701  
phone: (304) 523-9587 fax: (304) 523-9595

## **Contract Position Announcement Grassroots Organizing Coordinator**

TEAM for WV Children is seeking a Grassroots Organizing Coordinator to assist in developing and executing a federal campaign strategy that secures both public and legislative support for family strengthening policies at the federal level including, but not limited to, access to affordable and quality childcare, paid family and medical leave, family economic security including child tax credit. This is a part-time contract position that runs through December 2021.

Duties and responsibilities include:

- Implement in conjunction with TEAM staff a campaign workplan that raises understanding and urgency of family strengthening policies at the federal level.
- Build relationships with a diverse variety of organizations across the state to work together in advancing federal policies that those communities and organizations prioritize
- Through digital platforms or in person meetings, assist in convening constituent meetings with Congressional staff and/or members
- Provide social media outreach, including weekly Call for Care Wednesdays, to urge advocates to contact members of Congress
- Assist in media relations through op-eds, letters to the editor, and outreach to local media
- Engage additional organizations and constituents to mobilize support for calls to action, story collection, attendance at virtual and in-person advocacy events.
- Work with TEAM staff and advocacy partners to create regular and sustained engagement with members of the federal delegation
- Monitor local media and create opportunities for earned and unearned press in support of messaging around childcare investments, paid family medical leave, and child tax credit.
- Participate in biweekly Federal “Ask Me Anything” meetings with EdCounsel and Alliance for Early Success staff.

A strong candidate will have:

- Strong interpersonal skills, experience meeting deadlines, and the ability to manage multiple tasks and policy issues simultaneously;
- One to three years of community organizing experience;
- Familiarity with the federal legislative process;
- Enthusiasm for building relationships with West Virginians within and outside current networks;
- Strong communications skills and experience crafting and executing workplans;
- Ability to work within a team; and
- Ability and desire to work flexible hours, including some non-traditional hours in the evenings and on weekends.

### **Our Initiatives:**

Mountain State Healthy Families • Western Regional CASA • Partners in Community Outreach  
Prevent Child Abuse West Virginia • West Virginia Infant/Toddler Mental Health Association

[www.teamwv.org](http://www.teamwv.org)

**Compensation and job information:**

**Position Title:** Grassroots Organizing Coordinator

**Employment Status:** Contract approximately 60 hrs / month

**Location:** Flexible and primarily remote; in Charleston as needed and with some in-state travel as needed (up to 20%, no overnight travel expected)

**Compensation:** @ \$3,000/month with flexibility based on experience

**TO APPLY SEND RESUME AND COVER LETTER TO:**

Jim McKay, [jim@teamwv.org](mailto:jim@teamwv.org)

TEAM for WV Children  
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**PHONE:** (304) 617-0099

**DEADLINE:** **Sept. 27, 2021**

**Equal Opportunity Employer**